



76 Russell Road, Manurewa, Auckland 2102
 Phone: 266 8268 Email: office@manurewaint.school.nz

Enrolment Form

2025

<i>First name/s</i>	<i>Surname</i>
<i>Preferred name</i>	<i>Year (Please circle)</i> 7 8

If you would like assistance to complete this enrolment form or have any other questions around the form, please contact the Student Administrator in the office and they'll be happy to help! Ph: 266 8268 ext. 3189

The following documents MUST be included with this application:

- A copy of the student's full birth certificate
- A copy of their passport **if born outside of New Zealand** (This is a Ministry requirement).
- If student is not a New Zealand citizen, please provide relevant permits.
- Completed *Cyber Safety Use Agreement*
- Completed *Student Health Record*
- Completed *Social Workers in Schools Consent Form*
- Proof of address (Bank statement, power bill, etc.)

For office use only: Edge Date:	Previous School: _____ Documents Signed: Yes <input type="checkbox"/> Transition Profile Received: Yes <input type="checkbox"/> N/A <input type="checkbox"/> Requested Date: _____	ESOL <input type="checkbox"/> NZ Born <input type="checkbox"/> Migrant <input type="checkbox"/> Refugee <input type="checkbox"/> Not Applicable
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STUDENT DETAILS	
First Name:	Male / Female. (Please circle)
Middle Name:	Ethnicity
Surname:	1
Preferred Name:	2
	3
Date of Birth:	If Maori, Iwi
Country of Birth:	
NZ Birth Certificate / Passport (Circle one)	
If not born in NZ	Language/s spoken at home
Immigration status:	1
<input type="checkbox"/> Permanent NZ Resident	2
<input type="checkbox"/> Work permit	3
<input type="checkbox"/> Student permit	
<input type="checkbox"/> Other	
Date of expiry:	
Date of entry into NZ:	

FAMILY DETAILS	
MAIN CAREGIVER (if not mother/father please provide proof of legal guardianship)	
Relationship to Child:	
First Name:	Last Name:
Home Phone:	Work Phone:
Cell Phone:	Email Address
Physical Address:	
The Child lives at this address? YES / NO If No - Child's Address:	
SECOND CAREGIVER (if not mother/father please provide proof of legal guardianship)	
Relationship to Child:	
First Name:	Last Name:
Home Phone:	Work Phone:
Cell Phone:	Email Address
Physical Address:	

EMERGENCY CONTACTS (Person contacted when First and Second person not available)	
Relationship to Child:	Name:
Home Phone:	Mobile Phone:
MEDICAL:	
Family Doctor / Medical Centre and address:	Family Dentist:

PREVIOUS SCHOOLING			
Previous Primary / Intermediate (List most recent first)	Date Started	Date Left	Length of Attendance
1.			
2.			
3.			
4.			
OTHER FAMILY MEMBERS AT MANUREWA INTERMEDIATE NOW / PREVIOUSLY			
Name:	Relationship:	Date at MI:	

ADDITIONAL INFORMATION	
Other Information: (Including Custody/Access arrangements, Court Orders)	
Has your child ever been involved with the following support services: (please tick)	
<input type="checkbox"/>	Children's Team (<i>Oranga Tamariki</i>)
<input type="checkbox"/>	Counselling
<input type="checkbox"/>	ESOL Support
<input type="checkbox"/>	Family Support Services
<input type="checkbox"/>	ICS (In Class Support)
<input type="checkbox"/>	Oranga Tamariki
<input type="checkbox"/>	RTLB
<input type="checkbox"/>	Special Education (part of Ministry of Education)
<input type="checkbox"/>	STAND
<input type="checkbox"/>	SWiS (Social Workers in Schools)
<input type="checkbox"/>	Whirinaki

STAND DOWNS / EXCLUSIONS	
Has your child ever been stood down? Yes / No	Has your child ever been excluded? Yes / No
If yes to either of the above, please explain why:	

Please complete your name and full mailing address below:

PARENT/CAREGIVER NAME: _____

CHILD'S NAME: _____

ADDRESS: _____

WORKING EMAIL ADDRESS: _____

PARENT / CAREGIVER PERMISSION

Behaviour:

I understand that the school has a positive reinforcement behaviour programme called "MOU MAGIC" which incorporates the school's "Keys to Success" (Code of Conduct) and part of the School Wide Positive Behaviour for Learning programme. I acknowledge it is a condition of enrolment that I support the school in this programme and that I accept the consequences of any misbehaviour of my child by supporting the school in how it deals with that misbehaviour, as outlined in detail in the MOU MAGIC programme. As we have a CCTV security system, images from this may be used if a behavioural incident arises that CCTV footage can confirm, or otherwise, actions of your child. I also guarantee that my child will attend school regularly and on time.

Parent/Caregiver: _____ Student: _____ Date: _____

Collection of Data

I am aware that Manurewa Intermediate School will request information and data about my child from their primary school to assist with the transition and induction process, and also pass on to relevant future schools. Manurewa Intermediate will also use the Ministry of Education Te Rito software integrated with our own student management system to keep a record of learning and wellbeing of your child. This system includes the standardised Learning Support Register (sLSR), which contains the learning information and personal details of your child. This can be shared with other schools as appropriate and will be kept for the duration of their educational journey. If you would like to view your child's information or ensure it is correct, please see the Principal.

Parent/Caregiver: _____ Date: _____

Financial

I agree to reimburse the school for any damage my child causes through vandalism, wilful damage, negligence or theft of/ to school property. This includes the laptop they are given to use at school.

Parent/Caregiver: _____ Student: _____ Date: _____

Food Preparation:

I give permission for my child to take part in the preparation and making of food in classroom programmes.

Parent/Caregiver: _____ Date: _____

School Counsellor

The school funds a school counsellor whom your child may access, with our without your knowledge.

Parent/Caregiver: _____ Date: _____

School Uniform:

I understand that the wearing of the full and proper Manurewa Intermediate Uniform is a condition of enrolment and I will support the school by providing this uniform for my child and I will ensure my child wears this at all times.

Parent/Caregiver: _____ Student: _____ Date: _____

Use of Student Photographs; Samples of Work and Filming; and Newsletter commentary:

Images of students and/or their work are published to recognise student achievement or their learning needs, report on learning to the school and wider community, and to promote the school. Occasionally student work or photographs are used in such publicity material eg. the prospectus, Website, School Facebook page, external publications, in displays; or filming work. As well as this, named students work may be published in our monthly school newsletter, as well as the publication of their name and birth date to collectively wish them a happy birthday! This newsletter is in hard copy and digital form. I agree that Manurewa Intermediate School can use this material and that they will own those photos/footage and that they can edit and use them indefinitely in media and in school newsletters.

Parent/Caregiver: _____ Date: _____

PRIVACY ACT

The information collected by Manurewa Intermediate School at enrolment is subject to the provisions of the Privacy Act 1993. This information will be used for educational and necessary administration purposes, and for such governmental returns as the School is legally required to furnish. The furnishing of false or incomplete information may invalidate a student's enrolment at the School.

MANUREWA INTERMEDIATE SCHOOL ENROLMENT ACCEPTANCE 2025

STUDENT NAME:

Congratulations and welcome! I am excited to confirm your child's enrolment for 2025 at Manurewa Intermediate School. Please feel free to contact us if you have any questions or concerns (266 8268)

Day 1, Term 1 2025 is Monday 3rd February for ALL whanau starting with a powhiri in the Hall at 8:30am. We encourage your attendance with your child for the day, or any part of it (so if you cannot make the powhiri come whenever you can – just report in at the office). Upon arrival for the powhiri please assemble in the carpark at the main entrance.

Come along, have some fun, join in the games, have a sausage sizzle and meet your child's new teacher straight away! We look forward to meeting you then and having you join in for the day! Feel free to bring any other children with you if you need to.

SIGNED: _____

JAIN TAYLOR - PRINCIPAL

DATE: _____